

LDS January 2016

Draft for Executive

**CHERWELL DISTRICT COUNCIL
LOCAL DEVELOPMENT SCHEME
January 2016**



CONTENTS

Section	Page
1 Introduction	4
2. Existing Development Plan	4
3. Non-Statutory Local Plan	5
4. Cherwell Local Plan Development Framework	5
5. Neighbourhood Development Plans	6
6. Programme for Local Development Documents	6
Appendix 1: LDS Timetable	

1. Introduction

The Local Development Scheme (LDS) is a rolling business plan for the preparation of key planning policy documents that will be relevant to future planning decisions. It outlines the programme and resources for completion and adoption of each relevant planning document. It is a requirement of the Planning and Compulsory Purchase Act 2004 (as amended by s.111 of the Localism Act (2011)) that the Council prepares and maintains an LDS.

The LDS must specify:

- the local development documents which are to be development plan documents;
- the subject matter and geographical area to which each development plan document is to relate;
- which development plan documents (if any) are to be prepared jointly with one or more other local planning authorities;
- any matter or area in respect of which the authority have agreed (or propose to agree) to the constitution of a joint committee;
- the timetable for the preparation and revision of the development plan documents; and
- such other matters as are prescribed.

Development Plan Documents must be prepared in accordance with the LDS.

This LDS revises that approved by the Council's Lead Member for Planning on 25 November 2014.

It updates the programme for the production of the Council's key planning policy documents following adoption of the Cherwell Local Plan 2011-2031 (Part 1) on 20 July 2015.

2. Existing Development Plan

As at 4 January 2016, the existing statutory Development Plan comprises the Cherwell Local Plan 2011-2031 (Part 1) adopted in July 2015 and the saved policies of the adopted Cherwell Local Plan 1996 that have not been replaced by the new Local Plan Part 1 (see Appendix 7 of the adopted Local Plan). The Cherwell Local Plan 1996 was adopted in November 1996 and policies were saved from 27 September 2007. The Development Plan also includes the Hook Norton Neighbourhood Plan which was formally 'made' by the Council on 19 October 2015.

3. Non-Statutory Local Plan

The Council also has a Non-Statutory Cherwell Local Plan 2011. Originally produced as a replacement for the adopted Local Plan, the Plan was subject to first and second draft deposit stages and pre-inquiry changes were incorporated. However, the decision was taken by the Council to discontinue work on the plan on the 13 December 2004 and withdraw it from the statutory local plan process before the Public Inquiry. To avoid a policy void the Non-Statutory Cherwell Local Plan 2011 was approved by the Council as interim planning policy for development control purposes on the 13 December 2004. Over time, its policies are being superseded by new planning documents.

4. Cherwell Local Plan Development Framework

The Council's key planning policy documents will be as follows:

- **Cherwell Local Plan 2011-2031 (Part 1)** – complete and adopted by the Council on 20 July 2015. Comprises the main strategy document containing strategic development sites and policies.
- **Cherwell Local Plan 2011 – 2031 (Part 2): Development Management Policies and Sites** – under preparation. Will contain detailed planning policies for considering planning applications and non-strategic site allocations. Upon adoption by the Council it will become part of the statutory Development Plan;
- **Partial Review of Cherwell Local Plan 2011-2031 (Part 1)** - under preparation. Will contain a supplemental planning strategy and strategic development sites in order for the district to contribute in meeting the identified unmet housing needs of Oxford City.
- **Adopted Policies Map** – a map of Cherwell which illustrates geographically the application of the policies in the adopted development plan.
- **Community Infrastructure Levy (CIL) Charging Schedule** – under preparation for consideration. Comprises a schedule of charges for contributions to off-site infrastructure, payable by developers.
- **Supplementary Planning Documents (SPDs)** – in preparation. SPDs expand upon and provide further detail to policies in Development Plan Documents. The following SPDs are being, or will be, prepared:
 - North West Bicester SPD
 - Bicester Masterplan SPD
 - Banbury Masterplan SPD
 - Kidlington Masterplan SPD
 - Banbury Canalside SPD
 - Bolton Road Development Area, Banbury SPD
 - Developer Contributions SPD
 - Sustainable Buildings in Cherwell SPD
- **Annual Monitoring Reports (AMRs)** – produced each year to monitor progress in producing Local Development Documents and implementation of policies.
- **Statement of Community Involvement (SCI)** – replacement SCI under preparation. Sets out how communities and stakeholders can expect to be engaged in the preparation of planning documents and in the consideration of planning applications. The existing SCI was adopted by the Council in 2006.

5. Oxfordshire Growth Board

All of Oxfordshire’s rural district Councils, together with the County Council, have accepted that Oxford cannot fully meet its own housing needs. The Councils are working together in the context of the statutory ‘Duty to Cooperate’.

The Oxfordshire Councils have collectively committed to consider the extent of Oxford’s unmet need and how that need might be sustainably distributed to the neighbouring districts so that this can be

tested through their respective Local Plans. The countywide work is on-going and being co-ordinated through what is known as the Oxfordshire Growth Board. The 'Oxfordshire Economic Growth Board' is a Joint Committee under the Local Government Acts 1972 and 2000 and pursuant to the Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012.

The Oxfordshire Growth Board (the joint committee) includes the local authorities within the Oxfordshire Local Enterprise Partnership (LEP) comprising, Cherwell District Council, Oxford City Council, South Oxfordshire District Council, Vale of White Horse District Council, West Oxfordshire District Council and Oxfordshire County Council.

It also includes co-opted non-voting named members from the following organisations:

- LEP : Chairman
- Oxford University
- Skills Board
- Harwell/Diamond Light Source
- LEP Business Representative
- LEP Oxford City Business Representative
- Homes and Communities Agency

In addition, when considering matters that sit under the purview of the Local Transport Board then Network Rail and the Highways Agency have the right to attend the Growth Board as non-voting investment partners.

The Committee is hosted under local government arrangements and rotated in accordance with the arrangements for the Chairman.

The countywide work examining Oxford's unmet housing need and its associated distribution is not expected to be completed until Summer 2016.

The commitment in the Cherwell Local Plan states (paragraph B.95), "*...If this joint work reveals that Cherwell and other Districts need to meet additional need for Oxford, this will trigger a partial review of the Local Plan, to be completed within two years of adoption, and taking the form of the preparation of a separate Development Plan Document for that part of the unmet need to be accommodated in the Cherwell District...*" (see schedule 7.2).

6. Neighbourhood Development Plans

Neighbourhood Plans can be produced by Town or Parish Councils or other relevant bodies to set out policies (however expressed) in relation to the development and use of land in the whole or any part of a particular, specified neighbourhood area. They are not prepared by Cherwell District Council but are submitted to it ahead of independent examination and a referendum. They are not legally defined as Development Plan Documents but do become part of the statutory Development Plan upon their adoption.

In addition to the 'made' Hook Norton Neighbourhood Plan, the following Parishes presently either have designated Neighbourhood Areas, have made applications for an area to be designated or are actively preparing plans:

- Adderbury
- Merton

- Bloxham
- Deddington
- Mid-Cherwell (11 Parishes)
- Weston-on-the-Green
- Bodicote
- Stratton Audley

7. Programme for Local Development Documents

The programme for preparing individual documents is set out in the schedules below. The Council is expected to produce documents in accordance with the schedules. If significant changes in circumstances occur, the LDS will be reviewed.

Schedule 7.1	Cherwell Local Plan 2011-2031 (Part 1)	
Subject Matter	Vision, objectives and strategy for the spatial development of Cherwell District for the period to 2031. A range of strategic policies covering the overall type, level and broad location of development, with policies guiding economic development & retail, community & housing development, sustainable development for the natural and built environment, and infrastructure provision. Strategic objectives for Bicester, Banbury, Kidlington & rural areas. Strategic development sites are included.	
Geographical Area	Cherwell District	
Status	Development Plan Document (DPD)	
Timetable	Adoption (Regulation 26)	20 July 2015
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.2	Partial Review of the Cherwell Local Plan 2011-2031 (Part 1): Oxford's Unmet Housing Needs	
Subject Matter	Partial review of Part 1 of the Local Plan upon adoption to help meet the identified unmet housing needs from elsewhere in the Oxfordshire Housing Market Area and arising infrastructure requirements. Builds upon countywide joint working and accords with the 'Post SHMA Strategic Work Programme' agreed by the [Shadow] Oxfordshire Growth Board on 20 November 2014.	
Geographical Area	Cherwell District	
Status	Development Plan Document (DPD)	
Timetable	Countywide working on identifying the unmet need and preferred spatial options	On-going to Summer 2016
	Formal Commencement (adoption of Local Plan Part 1)	20 July 2015
	District Wide Issues Consultation (Regulation 18)	January 2016 – February 2016

	District Wide Issues and Options Consultation (Regulation 18)	August 2016 - September 2016
	Preparation of Proposed Submission DPD	October 2016 – March 2017
	Consultation on Proposed Submission DPD	April 2017 - May 2017
	Submission (Regulation 22)	June 2017
	Examination (Regulation 24) (TBC)	June 2017 – February 2018
	Examination Hearings (Regulation 24) (TBC)	October 2017
	Receipt and Publication of the Inspector's Report (Regulation 25)	February 2018
	Adoption (Regulation 26)	March 2018
	Legal Challenge Period (6 weeks)	March 2018 – May 2018
	Final Publication	May 2018
	Notes: Programme subject to change if countywide working is delayed. Examination and Hearing dates to be confirmed.	
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees; Programme Officer and Planning Inspectorate.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.3	Cherwell Local Plan 2011-2031 (Part 2): Development Management Policies and Sites	
Subject Matter	Detailed planning policies to assist implementation of strategic policies and the development management process. Identification and delivery of non-strategic development sites for housing, employment, open space and recreation, travelling communities and other land uses. The work is informed by earlier issues and options consultations and the production of a Kidlington 'Framework Masterplan'.	
Geographical Area	Cherwell District	
Status	Development Plan Document (DPD)	
Timetable	Initial District Wide Public Notification (Regulation 18)	May 2015
	District Wide Review of Previous Issues and Options Work and Preparation	April – December 2015
	District Wide Issues Consultation (Regulation 18)	January 2016 - February 2016
	District Wide Issues and Options Consultation (Regulation 18)	August 2016 - September 2016
	Preparation of Proposed Submission Plan	October 2016 – February 2017
	Consultation on Proposed Submission Plan	February 2017 - March 2017
	Submission (Regulation 22)	June 2017
	Examination (Regulation 24) (TBC)	June 2017 – February 2018
	Examination Hearings (Regulation 24) (TBC)	October 2017

	Receipt and Publication of the Inspector's Report (Regulation 25) (TBC)	February 2018
	Adoption (Regulation 26)	March 2018
	Legal Challenge Period (6 weeks)	March 2018 – May 2018
	Final Publication	May 2018
	Notes: Examination and Hearing dates yet to be confirmed.	
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees; Programme Officer and Planning Inspectorate.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.4	Community Infrastructure Levy Charging Schedule	
Subject Matter	The purpose of CIL is to raise funds to deliver off-site infrastructure that will support the development proposed within Cherwell. This could include open space, leisure centres, cultural and sports facilities, transport schemes, schools among other requirements. The charging schedule providing the basis of the Levy and must be informed by an assessment of an infrastructure funding gap and the viability of different levels of Levy. There will be consultation and a public Examination.	
Geographical Area	Cherwell District	
Status	Local Development Document (LDD)	
Timetable	Preparation and Viability Testing	February 2015 – December 2015
	Drafting of Preliminary Charging Schedule	January 2016
	Consultation on Preliminary Charging Schedule (Regulation 15)	February 2016 – March 2016
	Review of Charging Schedule	March 2016 – May 2016
	Consultation on Draft Charging Schedule (Regulation 16)	August 2016 – September 2016
	Submission of Charging Schedule (Regulation 19)	October 2016
	Examination (TBC)	October 2016 – February 2017
	Examination Hearings (TBC)	December 2016
	Receipt and Publication of the Inspector's Report (Regulation 23)	February 2017
	Approval	April 2017
		Notes: Examination and Hearing dates yet to be confirmed.
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees; Programme Officer and Planning Inspectorate.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.5	North West Bicester Supplementary Planning Document (SPD)	
Subject Matter	Expands upon and provides further detail to Local Plan policies for the North West Bicester Eco-Development.	
Geographical Area	Bicester	
Status	SPD & Local Development Document (LDD)	
Timetable	Preparation	May – June 2014
	Initial Consultation (Regulation 12)	June - July 2014
	Review and Preparation of Draft SPD	July – November 2014
	Consultation (Regulation 12)	December 2014 – January 2015
	Preparation of Final SPD	July 2015 – November 2015
	Consultation (Regulation 12)	November 2015 – December 2015
	Adoption (Regulation 14)	February 2016
Management Arrangements	Overseen by the Head of Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Bicester Delivery Team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.6	Developer Contributions SPD	
Subject Matter	Reviews and Updates the current draft Planning Obligations SPD in the light of the policies set out in the Local Plan (Part 1) and alongside the preparation of the CIL Charging Schedule	
Geographical Area	Cherwell District	
Status	SPD & Local Development Document (LDD)	
Timetable	Commencement / Preparation	February 2016
	Initial Consultation (Regulation 12)	March – April 2016
	Preparation of Draft SPD	June 2016 – July 2016
	Consultation on Draft SPD (Regulation 12)	August 2016
	Preparation of Final SPD	October 2016 – February 2017
	Adoption (Regulation 14)	April 2017
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.7	Bicester Garden Town Masterplan Supplementary Planning Document (SPD)	
Subject Matter	Expands upon and provides further detail to Local Plan policies for the town of Bicester.	
Geographical Area	Bicester	
Status	SPD & Local Development Document (LDD)	
Timetable	Preparation of 1st Draft	2012
	Initial Consultation	August – October 2012
	Review	2013
	Re-commencement and preparation (due to Bicester Garden Town)	January 2016 – July 2016
	Consultation (Regulation 12)	August 2016
	Preparation of Final SPD	October 2016 – January 2017
	Adoption (Regulation 14)	April 2017
	Notes: Masterplan re-commenced in view of Bicester Garden Town announcement.	
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.8	Banbury Masterplan Supplementary Planning Document (SPD)	
Subject Matter	Expands upon and provides further detail to Local Plan policies for the town of Banbury.	
Geographical Area	Banbury	
Status	SPD & Local Development Document (LDD)	
Timetable	Initial Consultation & preparation	2013
	Preparation of Draft SPD	January 2014 – December 2014
	Re-commencement / preparation	July 2015 – February 2016
	Consultation (Regulation 12)	March 2016
	Preparation of Final SPD	May 2016 – July 2016
	Adoption (Regulation 14)	August 2016
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.9	Banbury Canalside Development Area Supplementary Planning Document (SPD)	
Subject Matter	Expands upon and provides further detail to Local Plan policies for the development area of Canalside, Banbury.	
Geographical Area	Canalside and Banbury town centre	
Status	SPD & Local Development Document (LDD)	
Timetable	Preparation of 1st Draft SPD	2009
	Initial Consultation	November – December 2009
	Re-commencement & Preparation of 2nd Draft SPD (Following Local Plan adoption in July 2015)	July 2015 – July 2016
	Consultation (Regulation 12)	August 2016
	Preparation of Final SPD	October 2016 – January 2017
	Adoption (Regulation 14)	April 2017
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.10	Kidlington Masterplan Supplementary Planning Document (SPD)	
Subject Matter	Expands upon and provides further detail to Local Plan policies for the village of Kidlington.	
Geographical Area	Kidlington	
Status	SPD & Local Development Document (LDD)	
	Initial Consultation & preparation	June – December 2013
	Re-commencement & Preparation of Draft SPD (Following Local Plan adoption in July 2015)	January – March 2016
	Consultation (Regulation 12)	March 2016
	Preparation of Final SPD	April 2016 – July 2016
	Adoption (Regulation 14)	August 2016
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.11	Bolton Road Development Area Supplementary Planning Document (SPD)	
Subject Matter	Expands upon and provides further detail to Local Plan policies for the Development Area at Bolton Road, Banbury.	
Geographical Area	Bolton Road and Banbury town centre	
Status	SPD & Local Development Document (LDD)	
Timetable	Preparation of 1st Draft	2011
	Initial Consultation	October – December 2011
	Re-commencement & Preparation of 2nd Draft SPD (Following Local Plan adoption in July 2015)	March 2016 – July 2016
	Consultation (Regulation 12)	August 2016
	Preparation of Final SPD	October 2016 – January 2017
	Adoption (Regulation 14)	April 2017
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

Schedule 7.12	Sustainable Buildings in Cherwell Supplementary Planning Document	
Subject Matter	Expands upon and provides further detail to Local Plan (Part 1) policies for the environment and design.	
Geographical Area	Cherwell District	
Status	SPD & Local Development Document (LDD)	
Timetable	Preparation	September – December 2016
	Initial Consultation (Regulation 12)	January 2017 – February 2017
	Preparation of Draft SPD	September 2017– October 2017
	Consultation (Regulation 12)	October 2017 – November 2017
	Preparation of Final SPD	December 2017
	Adoption (Regulation 14)	January 2018
Management Arrangements	Overseen by Head of Service for Strategic Planning and the Economy. Regular reports to CDC Executive.	
Resources Required	Jointly produced by Planning Policy team; Design and Conservation team and Eco-Town team, input from other Council services, neighbouring authorities and consultees.	
Monitoring and review mechanisms	Annual Monitoring Report	

